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HEADQUARTERS
UNITED STATES ARMY, EUROPE
APO 403, US Forces

AEAGB-S(PSINV)

14 May 1962

0/05/62

all

SUBJECT: Letter of Instructions--USAREUR Central Registry (U)

Army Declass/Release Instructions on File

Declassification/Release Instructions on File

TO: See Distribution

1. Supersession. This letter supersedes:

a. Letter, AEAGB-CI(P), Headquarters USAREUR, 26 December 1957, subject: Release of Counterintelligence Information to West German Agencies (U)(clas).

b. Letter, AEAGB-CI(P), Headquarters USAREUR, 14 October 1958, subject: Release of Classified Information to Foreign Governments (U)(clas).

2. References. See inclosure 1.

3. Purpose. To furnish guidance and set forth procedures for the operation of the USAREUR Central Registry, hereinafter called Central Registry.

4. Mission. To receive and file information of intelligence and counterintelligence interest to the United States Army, Europe, and to provide information in response to requests from the agencies in inclosure 2 authorized use of the Central Registry.

5. Responsibilities. a. Seventh Army. The Commanding General, Seventh Army, will provide the Central Registry photographic support in the reproduction of dossiers and reports.

b. Southern Area Command. The Commanding Officer, Southern Area Command, will provide logistic support, including the transportation necessary for evacuating Central Registry files on the request of the Commanding Officer, 513th Intelligence Corps Group.

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Fred C. Hopper
Lt Col 11 May 62 Signature

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c. 513th Intelligence Corps Group. The Commanding Officer, 513th Intelligence Corps Group, will:

(1) Operate the Central Registry in accordance with the procedures set forth in this letter.

(2) Integrate information into the Central Registry in accordance with criteria established by inclosure 3.

6. Concept of Operations. a. Information intended for integration into the files of the Central Registry will be submitted in accordance with inclosure 3.

b. Commands and agencies authorized use of the Central Registry are listed in inclosure 2.

c. Files intended for integration into the US Army Counter-intelligence Records Facility, Fort Holabird, Maryland, will be processed in accordance with AR 381-45. Dossier numbers will be assigned by Personnel Security Section, Security Branch, Intelligence Division, Headquarters USAREUR.

d. Files not intended for integration into the US Army Counter-intelligence Records Facility, Fort Holabird, Maryland, will be numbered in accordance with AR 381-117.

e. The release of information from Central Registry files will be in accordance with USAREUR Circular 380-50, the USAREUR Intelligence Collection Directive, and paragraph 7, this letter.

f. Minimum files and indexes will be maintained consistent with the operational requirements of USAREUR intelligence agencies. Action will be taken to reduce the workload and eliminate files and indexes having little or no value.

7. Criteria for Releasing Information. a. Requesting US agencies may be furnished all pertinent information on file at the Central Registry with the exception of sensitive source information, references to special operations, information that would compromise military intelligence investigative activities, or any other particularly sensitive information.

b. In response to file-check requests from authorized US agencies, the Central Registry will not be bound by strict adherence to the "third agency rule." Generally, a requesting "third agency" will be referred to the source of the information; however, reference-type information (e.g., visa denials provided by the US State Department) may be released to a "third agency." In addition, if the exigencies of a situation override the "third agency rule," information contained in the Central Registry will be released to a third US intelligence agency with the indication that the information was derived from other than US Army intelligence sources.

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c. Derogatory or classified information of the following categories will be released to a requestor only through the Deputy Chief of Staff, Intelligence, USAREUR:

(1) Information concerning US citizens of such prominence as to create possible embarrassment to the US Army and information concerning anyone commonly referred to as a "very important person."

(2) Information concerning US citizens who are or have been of special operational interest to US Army Intelligence or to an agency other than the requesting agency.

(3) Information concerning members or employees of the US Army, if requestor is not a US Army intelligence agency.

d. Criteria for releasing information to allied agencies are given in the references in paragraphs 1, 2c, and 3a and b, inclosure 1.

8. Coordination. a. The Commanding General, Seventh Army, and the Commanding Officer, 513th Intelligence Corps Group, will take the action necessary to ensure the uninterrupted service of Central Registry.

b. Policy matters not covered by this letter will be referred to the Deputy Chief of Staff, Intelligence, USAREUR.

9. Regrading. This letter is regraded FOR OFFICIAL USE ONLY when separated from the classified inclosure. In addition, the Special Handling marking may then be removed.

FOR THE COMMANDER IN CHIEF:

Leonidas Gavalas
LEONIDAS GAVALAS

Brigadier General, USA
Adjutant General

3 Incl

1. References (U)
2. Auth US, Allied, and West German Agencies (U)
3. Sbm of Info for Intrg into the USAREUR Central Registry (U)(clas)

Telephone: Heid Mil 7892

DISTRIBUTION: Special

For Action:

- 25 - CG, Seventh Army
- 2 - CG, USACOMZEUR
- 2 - CG, USASETAF
- 2 - CO, SACOM
- 10 - CO, 513th INTC Gp

For Information:

- 1 - CO, NACOM
- 1 - USCOB/CG, USAB
- 1 - DCS, Op, USAREUR
- 25 - DCS, Intel, USAREUR
- 1 - AG Clas Files

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REFERENCES

1. Army Regulations. a. AR 345-15.
b. AR 345-20.
c. AR 345-274.
d. AR 380-22.
e. AR 381-45.
f. AR 381-117.
2. USAREUR Circulars. a. USAREUR Circular 380-5.
b. USAREUR Circular 380-6.
c. USAREUR Circular 380-50.
d. USAREUR Circular 604-5.
3. Headquarters USAREUR Letters. a. Letter, AEAGB-S(PSS), Headquarters USAREUR, 16 June 1961, subject: Central Registry Checks by French Liaison Officer (U)(clas).
b. Letter, AEAGB-S(DS), Headquarters USAREUR, 25 January 1962 subject: Central Registry Checks by British Intelligence Service (BIS)(U) (clas).
c. Letter, AEAGB-S(DS), Headquarters USAREUR, subject: Release of Classified Information to Austrian Army Intelligence Service (U)(clas) (to be published).
4. Other Documents. a. Document, Department of the Army Policy for Disclosure of Classified Military Information to Foreign Governments (U), Short Title: DA-DCMI(A)(U)(clas).
b. USAREUR Intelligence Collection Directive.

AUTHORIZED US, ALLIED, AND WEST GERMAN AGENCIES

1. Agencies of the US intelligence community, including the following, are authorized service of the Central Registry:
 - a. Military intelligence organizations.
 - b. Department of the Army Detachment.
 - c. United States Army Security Agency.
 - d. Office of Special Investigations, US Air Force.
 - e. Office of Naval Intelligence, US Navy.
 - f. United States Army units.
 - g. United States Army Labor Service units.
 - h. European Exchange System.
 - i. US Army, Navy, and Air Force attaches.
 - j. United States embassies and attaches.
 - k. Legal attaches.
 - l. United States Escapee Program (Refugee and Migration Service).
 - m. Radio Free Europe.
 - n. Immigration and Naturalization Service.
2. The governments listed below are authorized Central Registry service:


d. Other nations on a case-by-case basis as approved by the Deputy Chief of Staff, Intelligence, USAREUR.

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SUBMISSION OF INFORMATION FOR INTEGRATION
INTO THE USAREUR CENTRAL REGISTRY (U)

1. (U) Purpose. To outline the responsibilities and procedures pertaining to the submission of information for integration into Central Registry files.
2. (U) Explanation of Terms Used. a. Personality Subject. One or more persons of intelligence interest.
b. Impersonal Subject. An act or activity of intelligence interest (i.e., incident, organization, enterprise, publication, address, telephone number, or special events).
3. (C) Criteria for Submission. a. General. Information integrated into the Central Registry will be limited to pertinent personal or impersonal subjects coming to the attention of USAREUR intelligence agencies in the course of development efforts and investigations. The criteria established in b and c, below, are intended as a guide in determining what information will have lasting value to the USAREUR intelligence effort.
b. Personalities. Information pertaining to the following categories of personalities will be submitted for carding and file in the Central Registry:
 - (1) Subjects of investigative action, preliminary investigations, summaries of information, and letter reports, if the information contained is of present and lasting operational or security interest to USAREUR intelligence.
 - (2) Persons suspected of activities of interest to USAREUR intelligence with reasons for the suspicions indicated.
 - (3) Coded and otherwise confidential sources, excluding casual and overt official sources. Code names or numbers must be identifiable with the real names of sources.
 - (4) Dropped sources with an indication of the reason for dropping.
 - (5) Identifiable intelligence peddlers, swindlers, and fabricators.
 - (6) Visa applicants for travel to or from Soviet Bloc countries, if the visas are submitted with an indication of specific intelligence interest.
 - (7) Visa applicants for travel to the United States or allied countries, if the applicants are of operational intelligence interest or if a visa is denied for security reasons, with the reasons indicated.

SPECIAL HANDLING REQUIRED
NOT RELEASEABLE TO FOREIGN
NATIONALS EXCEPT None

Incl 3, 1tr, AEAGB-S(PSINV), Hq USAREUR, 14 May 62

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(8) Legal travelers to and from Soviet Bloc countries and residents of these countries with specific indication of the operational intelligence interest.

(9) Officials, functionaries, or members of organizations, groups, and government agencies of intelligence interest as specified by the USAREUR Intelligence Collection Directive.

(10) Defectors from or to Soviet Bloc countries.

(11) Refugees from Soviet Bloc countries only if they are of specific indicated intelligence interest.

c. Impersonal Subjects. Information pertaining to the following impersonal categories will be submitted to the Central Registry:

(1) Subjects of investigative action, preliminary investigation, summaries of information and letter reports, if the information contained is of present and lasting operational or security interest to USAREUR intelligence.

(2) Principal illegal border crossing points or escape routes used by defectors to or from target countries.

(3) Government agencies and principal subdivisions of intelligence interest of target countries.

(4) Meetings, incidents, conventions, special events, tourist attractions, and other areas if special intelligence interest is indicated.

d. Additional Information. Material categorized in b and c, above, for integration into Central Registry files must be completely identifiable by the submitting agency. Personalities identified only by their last names must be screened closely to be of intelligence value. At least one of the following must be included when submitting only the last name:

(1) Date of birth or approximation.

(2) An address of residence.

(3) A position title and place of occupation (e.g., Foreman, Hans Schmidt Co., 27 Haupstrasse, Mainz, GFR).

4. (U) Submitting Procedures. a. Material submitted to the Central Registry will be addressed to the USAREUR Central Registry(Prov), 513th Intelligence Corps Group, APO 154, US Forces.

b. Material submitted to the Central Registry will be forwarded through the headquarters of the parent organization to preclude submitting duplicate reports.

c. Documents will be submitted in one legible copy; temporary-type reproductions are not acceptable.

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d. Documents requiring special handling or control will be so marked.

e. Submitting agencies will review the documents and underline in red all personalities and in blue all impersonal subjects to be carded.

5. (U) Indexing of Central Registry Checks. Requests for Central Registry checks will not be carded and filed unless derogatory or unsuitability information already exists, unless derogatory or unsuitability information is contained in the request for the Central Registry check, or unless the request falls in one of the following categories:

a. Requests for Central Registry checks received from intelligence agencies reflecting operational interest. This includes no record, non-derogatory, and summary replies resulting from these traces.

b. Requests for Central Registry checks on all labor service personnel who are indicated as being of specific operational interest.

6. (U) Miscellaneous. When reasonable doubt exists that material may not fall into the categories listed in paragraph 3 but appears to have some retention value, the decision to card and file in the Central Registry files will be made at Central Registry.

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